



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION  
BUSINESS MEETING AGENDA**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, June 18, 2019

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Anne Hall, Vice-President

Ms. Ruth Ann Fisher, Secretary

Ms. Brenda Carter, Member

Ms. Tori Exum, Member

Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Ms. Lori Johnson, Board Recording Secretary

Dr. Preston L. Williams Jr., Interim Superintendent

### **1.0 CALL TO ORDER**

### **2.0 ROLL CALL**

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**

### **6.0 APPROVAL OF AGENDA**

### **7.0 COMMENDATIONS/RECOGNITIONS**

### **8.0 PUBLIC HEARING**

### **9.0 COMMUNICATIONS**

### **10.0 REPORTS/DISCUSSION**

#### **10.1 UMS/UHS Land Campus Design Update**

Cory Boaz, Studio GC, will update the Board of Education in regards to the most current design ideas for the Urbana Middle/High School campus.

## **10.2 Proposed Contract with Civic-US**

The Board of Education will discuss a proposal from Derek Peterson, Civic-US, to facilitate a "Student Learning Retreat" for the Board of Education Members.

## **11.0 ACTION ITEMS (Consent)**

### **11.1 Minutes**

May 21, 2019, Business Meeting

May 30, 2019, Special Meeting

June 4, 2019, Study Session

### **11.2 May Bills/Checks**

Education Fund Bills	\$ 546,373.19
Operations & Maintenance Fund Bills	\$ 40,004.34
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 454,102.57
Working Cash Bonds	\$ 126,721.04
Indoor Aquatic Center	\$ 9,707.00
TORT	\$ 94,430.22
Life Safety Levy	\$ 34,040.00
Payroll	\$4,473,463.87
Adult Education	\$ 184,883.80

### **11.3 Interfund Loans**

Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/19).

#### Permanent Transfer

Approval will be requested to transfer interest as of June 30, 2019. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2019. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

### **11.4 Personnel Items**

Approval of various personnel items will be requested.

### **11.5 Approval of the June Bills for Payment**

Approval will be requested, in advance, for the June bills payable. Copies of these bills will be included with the August board agenda materials.

### **11.6 Aramark Contract Extension**

Carol Baker, Chief Financial Officer will request approval to extend the contract with Aramark for summer service.

### **11.7 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal**

Carol Baker, Chief Financial Officer, will request approval of required resolution.

**11.8 Youth Assessment Center Memorandum of Understanding**

Approval will be requested to enter into a Memorandum of Understanding between Urbana School District 116 and Youth Assessment Center.

**11.9 UPTV Broadcasting Services Agreement**

Approval will be requested to enter into an intergovernmental agreement between Urbana School District 116 and City of Urbana, for the continuation of the UPTV Broadcasting services.

**11.10 Naming of the Sandy Cooper Memorial Path**

Approval to name the Thomas Paine Elementary Path, "Sandy Cooper Memorial Path" in memory of the late Sandy Cooper, retired (2017), Thomas Paine Elementary Principal.

**11.11 Nancy Thies Marshall Mural at Yankee Ridge**

Approval will be requested to contract services from Natalie Bready, to paint the Nancy Thies Marshall mural on the north wall of the Yankee Ridge Elementary School gymnasium at an estimated cost of no more than \$1,000.00.

**11.12 Approval of Board of Education Travel Expenses**

Administration will request approval of recent Board of Education member travel expenses from the Illinois Association of School Boards – Leadership Workshop, Peoria, June 7-8, 2019, in the amount of: 421.59. Board Member that attended: Tori Exum

**11.13 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8**

Carol Baker, Chief Financial Officer, will request approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on the list: library books (King, Leal, Thomas Paine, and Yankee Ridge), a variety of AV equipment from UHS Library, and a laptop.

**12.0 ACTION ITEMS (Individual)**

**12.1 Gifts**

Steve Welch donated \$20.00 to the general education fund.

The following donated a total of \$150.00 to the Sandy Cooper Scholarship Fund:  
Dax/Nirali Rodriguez and Ria Merriman.

**12.2 Integra**

Approval will be requested to contract with current auditors, BKD, for additional services – Integra, an anonymous fraud and ethics hotline.

**12.3 Adoption of Tentative Budget for 2019-2020**

The Board of Education has received a tentative budget for 2019-2020 (fiscal year beginning July 1, 2019 and ending June 30, 2020). Carol Baker, Chief Financial Officer, will present the tentative budget. The following are dates for developing and adopting the 2019-2020 district budget:

June 18, 2019 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 3, 2019 Public Hearing and Board Study Session on 2019-2020 Budget

September 17, 2019 Approval of final 2019-2020 Budget

**12.4 Adoption of Adult Education Tentative Budget for 2019-2020**

Board approval will be requested for the adoption of the Adult Education Tentative Budget for 2019-2020.

**12.5 PRESS Plus 99 & 100**

Approval of revised/new policies in PRESS Plus 99 and 100 issues will be requested.

**12.6 2019-2020 Board Meeting Schedule**

The Board of Education will set the 2019-2020 meeting date and times.

**12.7 Administrative Personnel Items**

Approval of various administrative personnel items will be requested.

12.7a New Employment

12.7b Re-Assignments

**12.8 Resolution Authorizing the Issuance of Tax Anticipation Warrants in Anticipation of the Collection of Taxes Levied for the Year 2018 by Urbana School District 116, County of Champaign, State of Illinois**

Carol Baker, Chief Financial Officer, will request approval of a resolution authorizing the issuance of tax anticipation warrants.

**12.9 Approval of a One Year Agreement with the Urbana Education Association**

Approval of a one year (FY20) Collective Bargaining Agreement with the Urbana Education Association will be requested.

**12.10 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators**

The Administration recommends that the Board of Education approve the FY20 salary and benefit allocations for district non-union support staff and district administrators.

### **12.11 Renewal of Insurance**

Carol Baker, Chief Financial Officer, will recommend renewal of district Insurance coverage for the 2019-2020 school year.

### **12.12 Proposed Contract with Civic-US**

Approval will be requested to enter into a contract with Civic-US to facilitate a "Student Learning Retreat" for the Board of Education Members.

## **13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **14.0 SUPERINTENDENT'S REPORT**

### **Freedom of Information Act Requests:**

**Kevin Collins:** All communications electronic, written, and otherwise, between USD116 Admin or representatives of, to and from any electrical contractors, including Aladdin Electric who performed removal of piping or heat pipe, insulation of aforementioned heat pipe, any removal of other pipe and insulation and method of removal to facilitate electrical work from 5/8/2018 through 6/1/2018.

All records and dates of pipe insulation disposal methods from removal of any pipe and pipe insulation from removal of such, from the upper north, north east hallway from the old Gym to the east exit doors from 5/8/2018 through 6/1/2018.

All records of ceiling channels and ceiling tile cleaning or removal and disposal, during electrical work during the 5/8/2018 through 6/1/2018 and methods of disposal if there were any.

Record of signed Asbestos notification document that contractors were aware of Asbestos in the building and awareness and location of the Asbestos Management Plan for Yankee Ridge Elementary School.

## **16.0 BOARD REPORT**

## **17.0 ADJOURNMENT**

### **Announcements:**

#### **July:**

30 <sup>th</sup>	Tuesday	10:00 a.m. – 6:00 p.m.	Centralized Registration @ UMS
31 <sup>st</sup>	Wednesday	8:30 a.m. – 2:00 p.m.	Centralized Registration @ UMS

#### **August:**

19 & 20	Monday & Tuesday	Institute Days – No School
21	Tuesday	First Day of Student Attendance for Grades 1-9, ½ of Kindergarten Students Attend, Urbana EC School – New Parent Orientation
22	Thursday	All High School in Attendance, Urbana EC School begins and ½ of Kindergarten Students Attend
23	Friday	All Students in Attendance